**DEPARTMENT OF CHILDREN AND FAMILIES**

Division of Family and Economic Security

**W-2 Statement of Economic Interests**

(Required for Private Agencies)

Personal information you provide may be used for secondary purposes [Privacy Law, s. 15.04(1)(m), Wisconsin Statutes].

1. Identifying Information

|  |  |  |  |
| --- | --- | --- | --- |
| Agency Name | | Agency Federal Identification Number | |
| Address (Street, City, State, Zip Code) | | | |
| Name – Contact Person (Last, First, MI) | Title | | Telephone Number  (   )    - |

1. Economic Interests Disclosure and $50.00 Filing Fee

Please indicate by

Listing your assets, liabilities and sources of income (preferably attach a copy of your most recent audited financial statements).

Listing all of your other clients in Wisconsin and describe the goods or services that you provide to each client.

Listing all your subsidiaries, affiliates and parent companies, if any.

Including, as specified in Wisconsin Statute 49.143(1)(ac) 2., a $50.00 proposal filing fee.

Make check payable to **“Department of Children and Families”**.

3. Filer Information and Verification

I certify that I have used all reasonable diligence in preparing this statement and to the best of my knowledge and belief the information provided is accurate and complete. I certify that I am authorized to provide information or make decisions for this entity and/or that I have been designated in writing to act as an agent for the persons responsible for providing information or making decisions. I certify under penalty of perjury under the laws of the State of Wisconsin that the foregoing statements are true, complete and correct.

|  |  |  |
| --- | --- | --- |
| **Signature** – Agency Director or Designee |  | Date Signed |
| Print Name |  | Title |

Please submit information or direct any questions to:

Linda Richardson

Wisconsin Department of Children and Families [linda1.richardson@wisconsin.gov](mailto:linda1.richardson@wisconsin.gov)

201 W. Washington Avenue - PO Box 8916 608-422-6276

Madison, WI 53708-8916

$50.00 Filing Fee and Statement of Economic Interests Form Instructions

Wisconsin Law (State Statutes 49.143 (1)(ac) 1 and 49.143(1)(ac) 3)requires that Private W-2 Contract Agencies (W-2 Agencies other than County or Tribal Agencies) submit a Statement of Economic Interests (Form DCF-F-139-E) and a $50.00 proposal filing fee along with their initial application to administer W-2 funds. After the first year of the contract, Private W-2 Contract Agencies are required to provide an updated Statement of Economic Interests (Form DCF-F-139-E) and a $50.00 filing fee. Annually after the second year the Private W-2 Agencies are required to provide an updated Statement of Economic of Interests form.

Private W-2 Contract Agencies that submit a bid or proposal for a W-2 contract to the Division of Family and Economic Security (DFES) through a competitive process are required to include a filing fee of $50.00 and a Statement of Economic Interests (Form DCF-F-139-E) with their application in accordance with s.49.143(1) (ac) 1. For the purposes of this policy, a competitive process includes, but is not limited to, the RFP. Payment should be in the form of a check made payable to **“Department of Children and Families”**.

The Statement of Economic Interests will be reviewed by DFES. Agencies will be notified within 30 days after receipt of any required actions necessary to resolve problems identified. These polices do not apply to counties or tribes under s. 46.21, 46.22 or 46.23.