Assessment and Discharge Summary – Respite Group Home

**Use of form:** Use of this form is voluntary; however, completion of this form for placement in the resident record will assist in meeting the rule requirements for DCF 57.23(1) and 57.20. This form may be used to assist group home providers develop an assessment and discharge summary for each respite resident. Personal information you provide may be used for secondary purposes [Privacy Law, s.15.04(1)(m), Wisconsin Statutes].

**Instructions:** Complete each section of this form in detail, if possible, regarding the resident. This document may be updated for up to three additional Respite stays.

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| **A.** | **RESIDENT INFORMATION** |
| Name – Last      | Name – First      | Alias (Nickname)      |
| Birthdate (mm/dd/yyyy)      | Date of Placement (mm/dd/yyyy)Original:       Update 1:       Update 2:       Update 3:       |
| **B.** | **ASSESSMENT:** Respite assessments need to be completed by the date of admission. |
| 1. | **Describe the resident’s history.** |
|  | a. | **Developmental**      |
|  |  | Update 1:       |
|  |  | Update 2:       |
|  |  | Update 3:       |
|  | b. | **Behaviora**l      |
|  |  | Update 1:       |
|  |  | Update 2:       |
|  |  | Update 3:       |
|  | c. | **Educational**      |
|  |  | Update 1:       |
|  |  | Update 2:       |
|  |  | Update 3:       |
|  | d. | **Medical History**      |
|  |  | Update 1:       |
|  |  | Update 2:       |
|  |  | Update 3:       |
| 2. | **Family and significant relationships**      |
|  |  | Update 1:       |
|  |  | Update 2:       |
|  |  | Update 3:       |
| 3. | **Legal history**      |
|  |  | Update 1:       |
|  |  | Update 2:       |
|  |  | Update 3:       |
| 4. | **Substance abuse history and any past treatments**      |
|  |  | Update 1:       |
|  |  | Update 2:       |
|  |  | Update 3:       |
| 5. | **Describe the resident’s current status including:** |
|  | a. | **Mental Status**      |
|  |  | Update 1:       |
|  |  | Update 2:       |
|  |  | Update 3:       |
|  | b. | **Medical needs**      |
|  |  | Update 1:       |
|  |  | Update 2:       |
|  |  | Update 3:       |
|  | c. | **Current activities**      |
|  |  | Update 1:       |
|  |  | Update 2:       |
|  |  | Update 3:       |
|  | d. | **Educational status**      |
|  |  | Update 1:       |
|  |  | Update 2:       |
|  |  | Update 3:       |
|  | e. | **Current or recent substance abuse usage**      |
|  |  | Update 1:       |
|  |  | Update 2:       |
|  |  | Update 3:       |
|  | f. | **Personal strengths**      |
|  |  | Update 1:       |
|  |  | Update 2:       |
|  |  | Update 3:       |
| **Full Name of Person Completing Assessment**      | **Date Assessment Completed (mm/dd/yyyy)**      |
| Update 1:       | Update 1:       |
| Update 2:       | Update 2:       |
| Update 3:       | Update 3:       |
| **C.** | **Discharge Summary:** A discharge summary shall be developed and given to parent, guardian, legal custodian, or placing agency, as appropriate upon discharge. The summary shall include the following information. |
| 1. | Date of Discharge (mm/dd/yyyy)Original:       Update 1:       Update 2:       Update 3:       |
| 2. | **Reason for discharge**      |
|  |  | Update 1:       |
|  |  | Update 2:       |
|  |  | Update 3:       |
| 3. | **Summary of any serious incidents involving the resident**      |
|  |  | Update 1:       |
|  |  | Update 2:       |
|  |  | Update 3:       |
| 4.  | **Any other relevant information**      |
|  |  | Update 1:       |
|  |  | Update 2:       |
|  |  | Update 3:       |
| 5.  | **Resident medications and belongings were discharged with the resident** |
|  |  | Update 1 | [ ]  Yes [ ]  No Update: Resident medications and belongings were discharged with the resident. |
|  |  | Update 2 | [ ]  Yes [ ]  No Update: Resident medications and belongings were discharged with the resident. |
|  |  | Update 3 | [ ]  Yes [ ]  No Update: Resident medications and belongings were discharged with the resident. |
| **Full Name – Person Completing Summary**      | **Date Summary Completed (mm/dd/yyyy)**      |
| Update 1:       | Update 1:       |
| Update 2:       | Update 2:       |
| Update 3:       | Update 3:       |