



Day Camp Profile Structure

Licensed day camp providers are required to follow staff to child ratios indicated in DCF 252.42 Licensing Rules for Day Camps for Children at <https://dcf.wisconsin.gov/cclicensing/rules>. For mixed age groups, licensed day camp providers must comply with standards for staff to child ratios as explained in DCF 252.42(3). A ratio chart is included below:

TABLE DCF 252.42 COUNSELOR-TO-CHILD RATIO FOR CHILDREN IN A DAY CAMP	
Age of Children	Minimum Number of Counselors to Children
3 Years to 4 Years	1:4
4 Years to 5 Years	1:6
5 Years and 6 Years	1:12
7 Years and Over	1:18

Although there is no maximum group size for Day Camps in regulation, the Registry Program Profile should be maintained to meet YoungStar standards that align with the policy of other rating tracks. For Day Camps that operate in large groups, the Registry profile should include multiple groups of children, each with an associated YoungStar Lead Counselor, with no one group of children exceeding the maximum group sizes listed below. Day Camps must continue to maintain the ratio standards listed above even though every Counselor may not appear on the Registry Program Profile.

Note: For Day Camp providers with clearly defined groups of children that do not exceed the maximum group size listed below, each clearly defined group should be listed with an associated Lead Counselor.

There should never be more than 36 children listed as a single group in a Day Camp Program Profile, with smaller maximum groups sizes for children under age 7. For the purposes of YoungStar, Day Camps will complete their Program Profile using the same maximum group size as Group Child Care DCF 251 as follows:

- 3 – 4 year olds, the maximum number of children in a group is 20
- 4 – 5 year olds, the maximum number of children in a group is 24
- 5 – 6 year olds, the maximum number of children in a group is 34
- 6 years and over, the maximum number of children in a group is 36

For example, a Day Camp provider with enrollment of 60 children ages 7 and up would have one group with 36 children and one YoungStar Lead Counselor and a second group with 24 children and another YoungStar Lead Counselor. Four Counselors are required to meet ratio standards which means at least 2 groups must be listed in the Registry program profile. There should never be more than 36 children listed as a single group in the profile.



Wisconsin's Child Care Quality Rating & Improvement System

Classroom	
+ Add Classroom	
Group 1: 36 Children, Ages From 7 year(s) To 11 year(s) 11 month(s)	
Classroom ID: 7000000580 + Add Other Staff Modify Classroom Classroom History	
Name Pink Daisy Modify Staff Staff History	
Registry Level 10	
Position YoungStar Lead Teacher	
Last Updated 8/6/2018 12:04:36 PM	
Credentials:	+ Add Credential
	Credential History
School-Age Credential Earned: 08/06/2018 Modify Credential	
Trainings:	+ Add Training
	Training History
Strengthening Families Earned: 08/06/2018 Modify Training	
Group 2: 24 Children, Ages From 7 year(s) To 11 year(s) 11 month(s)	
Classroom ID: 7000000581 + Add Other Staff Modify Classroom Classroom History	
Name Orange Daisy Modify Staff Staff History	
Registry Level 6	
Position YoungStar Lead Teacher	
Last Updated 8/6/2018 12:05:14 PM	
Credentials:	+ Add Credential
	Credential History
Trainings:	+ Add Training
	Training History
Strengthening Families Earned: 08/06/2018 Modify Training	

If a day camp provider is found to be out of ratio at the time of the YoungStar rating, the following procedures will be followed for rating:

- **Technical Rating**

- If a provider is found to be out of ratio at the time of a Technical Rating, the Coach will not rate the provider.
- The Coach will notify the Regional Licensing office that the provider was out of compliance with ratio requirements on the day of their visit.
- The Coach will reschedule the rating for another date. If at that time, the provider is still out of ratio, the provider will lose eligibility for a Technical Rating and will move to Automated Rating. This will result in a 2 Star rating.