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BRL Memo 2007-05

To: All Family Child Care Center Licensees
All Group Child Care Center Licensees
All Day Camp Licensees

From: Jill D. Chase, Director

RE: Shaken baby syndrome prevention training
POLICY CHANGE AND CLARIFICATION

On April 1, 2007 a new law went into effect that requires any person who provides care and supervision to children under age 5 in a licensed family child care center, group child care center or day camp to have training in shaken baby syndrome (SBS) prevention. Employees who were working in a licensed program before April 1, 2007 have until April 1, 2008 or the program's license continuation date, whichever is sooner, to complete the training.

The law requires that persons who started providing care and supervision to children under age 5 years including employees, substitutes, emergency back-up providers and volunteers counted in staff-to-child ratios on or after April 1, 2007, complete the training before working with children. In order to make compliance with this portion of the law easier, **effective immediately**, new employees may complete an interim training on shaken baby syndrome prevention and then complete the full in-person, department-approved course within 6 months after beginning work.

If a person has completed the full, in-person, department-approved shaken baby syndrome prevention course before beginning work, no other SBS prevention training is required.

OPTIONS FOR INTERIM TRAINING

There are currently two options available to obtain the interim training as follows:

- One option is completion of an on-line course. There are currently two agencies offering a SBS prevention course that has been approved by the Department, listed below:
 1. Work and Family Consulting of SE Wisconsin www.workandfamilyconsulting.com
 2. Northeast Wisconsin Technical College <http://www.nwtc.edu/>

The certificate issued when the course has been completed must be placed in the person's staff file. The child care worker, substitute, emergency back-up provider or volunteer must then complete the full department-approved in-person training within 6 months of beginning work.

- Another option is the viewing of one of the videos listed below.
 1. **Portrait of Promise:**
Available from the Midwest Children's Resource Center at 651-220-6703. The video may

also be ordered on-line from the Midwest Children's Resource Center at the following link:

<http://xpedio02.childrensmn.org/stellent/groups/public/@xcp/@web/@mrcac/@graphics/documents/embeddedgraphic/webborderform01-06.pdf> . The Portrait of Promise video may also be ordered from St. Paul Children's Hospital, 651-220-6750. The video can be ordered in a multi-language format including English, Spanish, Somali and Hmong.

2. **Never Shake a Baby – What parents and caregivers need to know.**

The video may be viewed online at the following link;

<http://www.ottawakiwanis.org/video/nevershakeababy.mov>. This file is very large. It will take several minutes to download even with the fastest connection. The video may be ordered from the Ottawa Kiwanis at the following link:

<http://www.nevershakeababy.org/shakenbaby/nsborderform-c.pdf>

3. **New York Loves Safe Babies**

<http://www.ocfs.state.ny.us/main/prevention/tips.asp>. This video includes information on Sudden Infant Death Syndrome. The video can be ordered from New York or viewed on the web. A fast internet connection is needed. This video is available in Spanish.

Centers may borrow one of the above videos from the Wisconsin Child Care Information Center at 800-362-7353 or <http://www.dpi.state.wi.us/ccic/>.

After the child care worker, substitute, emergency back-up provider or volunteer who is counted in staff to child ratios has viewed a video listed above, the person must sign a statement confirming the date the video was viewed. The statement must include the name of the video, date of review and signature of the individual. This documentation must be placed in the person's staff file. The child care worker, substitute, emergency back-up provider or volunteer must then complete the full department-approved in-person training within 6 months of beginning work.

IN-PERSON TRAINING

All persons providing care and supervision to children under age 5 in a licensed family child care center, group child care center or day camp must complete an approved, in-person training in shaken baby syndrome prevention. Trainings that meet the requirement of the law are included in the non-credit entry-level courses *Introduction to Child Care Profession* and *Fundamentals of Infant and Toddler Care* taken after 7/1/2005. A list of agencies offering these courses is available on the DHFS website at the following link. http://dhfs.wisconsin.gov/rl_dcfs/pdf-ppt-docs/AgencyList.pdf

There are stand alone courses on shaken baby syndrome prevention offered by one of the approved trainers listed at <http://wctf.state.wi.us/home/SBS%20CC%20materials/Approved%20trainers.pdf> that will also meet the requirement for training. Most child care resource and referral agencies and some family resource centers are offering the stand alone courses in SBS.

CLARIFICATION ON VOLUNTEERS REQUIRED TO HAVE SBS TRAINING

Effective immediately, only those volunteers who are counted in meeting staff-to-child ratios will be required to receive and document training in shaken baby syndrome prevention.

Volunteers who are not counted in meeting the staff-to-child ratios are not required to have the training.

Please contact your licensing specialist or call 608-266-9314 if you have questions.

Copy: BRL Licensing Staff
Approved SBS trainers