

Jim Doyle  
Governor

Reggie Bicha  
Secretary

Dan Harris  
Administrator



**State of Wisconsin**  
Department of Children and Families  
Division of Early Care and Education

201 East Washington Avenue, Room G200  
P.O. Box 8916  
Madison, WI 53708-8916

Telephone: 608-266-9314  
Fax: 608-267-7252  
dcf.wisconsin.gov

Date December 5, 2008

**BECR MEMO 2008-10**

TO: Group Child Care Licensees

FROM: Jill Chase, Director  
Bureau of Early Care Regulation

A handwritten signature in cursive that reads "Jill Chase".

RE: Revised Licensing Rules for Group Child Care Centers  
Effective Date: January 1, 2009

I am pleased to announce that the Legislature has approved the revisions to the Licensing Rules for Group Child Care. The revised rule will go into effect January 1, 2009. Our thanks go out to the many members of the child care community for their input as we developed and finalized the revisions. In addition to the revisions, the rule has been renumbered due to the recent creation of the Department of Children and Families—HFS 46 will now be DCF 251.

The complete, revised rule will be published later in December, and the Department will send a copy of a user-friendly rule book with helpful appendices to all licensed providers in early in 2009.

Please visit our Internet site <http://dcf.wisconsin.gov/childcare/licensed/Index.HTM> to see the final rulemaking order that shows all of the changes to the existing rule. This web site will also include additional information on the revised rules and forms. In January the Department will be adding a link that will allow you to view a training presentation on the changes to the rule.

Remember to sign up at <http://dcf.wisconsin.gov/memos/signup.htm> to receive notification, via e-mail, of policy related or informational memos from the Department.

Please contact your regional office if you have any questions about this information.